

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Informatics (I_ESTB)

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, as set out in dispatch of Vice-President Pedro Miguel Pereira Salvado Ferreira, of 18/08/2023, under a substitute regime, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of **Informatics (I_ESTB)**, and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Technology of Setúbal, situated on the Setubal Campus of the Polytechnic Institute of Setubal (Escola Superior de Tecnologia de Setúbal – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 1.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of 1 de julho, altered in the Decreto-Lei nº 207/2009, of 31 de agosto, and in the Lei nº 7/2010, of 13 de maio (ECPDESP).
5. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
6. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.
7. Validity of the competition

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- a) The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.
- b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

8. Application form:

- 8.1. Applications must be formalized by filling in the standard application form (form A), in paper form, written in Portuguese, available on the IPS website at:

https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672

- 8.2. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.

- 8.3. When formalizing the application (form A), must also be accompanied by two copies, in digital format (pendrive) containing the following documents:

- a) Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;
- b) Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;
- c) Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
- d) Work and proof of activities mentioned in the curriculum vitae.

- 8.4. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:

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- a) By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas do Instituto Politécnico de Setúbal, Edifício da Escola Superior de Tecnologia, Campus do IPS, Estefanilha, 2910-761, Setúbal, until the deadline for submitting applications, valid for the date affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;
 - b) Delivered personally to the Human Resources Department of IPS, until the deadline for submitting applications;
- 8.5. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the evaluation grid approved by the jury of the respective competition, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the *curriculum vitae* to the respective documents.
- 8.6. Failure to present the works and proof of activities mentioned in the *curriculum vitae* submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.
- 8.7. Applications sent by email are not accepted.
- 8.8. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.
- 8.9. False statements will be punished under the law.
9. Selection and ranking criteria:
- Based on the unanimously approved grid, the jury evaluates and classifies the candidates, item by item, focusing on the last 10 years. Items relating to activities over 10 years old will have up to half of the maximum score defined in the grid. As for the final score to be awarded to candidates (from 0 to 100 points), it will be the one that results from the simple average of the scores awarded by each member of the jury. Based on the evaluation obtained, the jury

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proceeds to the final ordering of the candidates. Candidates who obtain an overall score equal to or greater than 50 points will pass on absolute merit.

10. Evaluation grid:

Criteria		Weight	Points
1. TECHNICAL-SCIENTIFIC AND PROFESSIONAL PERFORMANCE WITH RELEVANCE IN THE DISCIPLINARY AREA		40%	
1.1 RESEARCH AND DEVELOPMENT PROJECTS (Max. 100 points)		10%	
a)	Responsible for projects with evaluation and external funding (e.g. FCT, European projects)		up to 10 each
b)	Responsible for other projects with competitive financing		up to 6 each
c)	Responsible for other projects		up to 4 each
d)	Collaborator on projects with evaluation and external funding (e.g. FCT, European projects)		up to 5 each
e)	Collaborator on other projects with competitive financing		up to 3 each
f)	Collaborator on other projects		up to 2 each
1.2 SCIENTIFIC PUBLICATIONS AND PATENTS (Max. 100 points)		12%	
a)	Author or co-author of a technical-scientific book		up to 10 each
b)	Book editing or special issue of scientific journals		up to 6 each
c)	Editing of scientific event minutes		up to 4 each
d)	Publication of articles in international scientific journals indexed in Scopus or WOS in quartile 1		up to 8 each
e)	Publication of articles in international scientific journals indexed in Scopus or WOS in quartile 2		up to 5 each
f)	Publication of articles in an indexed, peer-reviewed international scientific journal		up to 3 each
g)	Publication of technical-scientific articles in other peer-reviewed journals, or book chapters		up to 4 each
h)	Publication of technical-scientific articles in proceedings of international congresses with Core indexing (categories A+, A) or equivalent		up to 8 each
i)	Publication of technical-scientific articles in proceedings of international congresses indexed in Core B category or equivalent		up to 5 each
j)	Other technical-scientific articles in conference proceedings and workshops		up to 3 each
k)	Registered patents		up to 10 each
1.3 COMMUNICATIONS IN SCIENTIFIC EVENTS (Max. 100 points)		2%	
a)	Communications (panels, keynote speaker) at international scientific events		up to 4 each

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b)	Communications (panels, keynote speaker) at national scientific events		up to 2 each
c)	Other communications		up to 2 each
1.4 TECHNICAL-SCIENTIFIC ORGANIZATION (Max. 100 points)		4%	
a)	Member of scientific units/groups funded by FCT		up to 2 per year
b)	Member of other Units/Research Centers		up to 1 per year
c)	Review of articles in international or national magazines or book chapters		up to 1 for each
d)	Review of articles at international or national conferences		up to 1 for each
e)	Reviewer of international or national research projects		up to 3 for each
f)	Responsible/co-responsible for scientific committees of international or national technical-scientific congresses/seminars		up to 3 for each
g)	Responsible/co-responsible for organizing committees of international or national technical-scientific congresses/seminars		up to 3 for each
h)	Member of scientific committees of international or national technical-scientific congresses/seminars		up to 1 for each
i)	Member of organizing committees for international or national technical-scientific congresses/seminars		up to 1 for each
j)	Member of editorial committees of scientific journals indexed in SCOPUS or WOS		up to 3 for each
k)	Member of editorial committees of other scientific journals		up to 2 for each
l)	Other technical-scientific organization activities		up to 2 for each
1.5 ORIENTATION/CO-ORIENTATION OF THESES/ DISSERTATIONS/REPORTS LEADING TO ACADEMIC DEGREE (Max. 100 points)		5%	
a)	Supervision and co-supervision of PhD Theses (completed)		up to 8 each
b)	Supervision and co-supervision of PhD Theses (ongoing)		up to 2 each
c)	Supervision and co-supervision of Master's Dissertations/Project/Internship (completed)		up to 2 each
1.6 PARTICIPATION IN ACADEMIC TESTING JURIES (Max. 100 points)		3%	
a)	Member of the PhD Jury (not president and not supervisor)		up to 4 each
b)	Member of the Jury (not president and not supervisor) of Master's Dissertation/Project/Internship		up to 1 each
c)	Member of the Specialist Trial Jury (not president)		up to 2 each
1.7 ACTIVITIES OF A PROFESSIONAL NATURE WITH RELEVANCE IN THE DISCIPLINARY AREA (Max. 100 points)		4%	
a)	Contracted provision of services abroad		up to 6 each
b)	Professional experience in a relevant activity in an area outside academia		up to 1 per year
c)	Other activities considered relevant		up to 3 each

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2. PEDAGOGICAL CAPACITY		40%	
2.1 TEACHING (Max. 100 points)		18%	
a)	Effective teaching experience in higher education		up to 1 per year
b)	Teaching different Curricular Units (in at least 50% of the CU contents)		up to 3 each
c)	Responsible for Curricular Units		up to 2 each
2.2 EDUCATIONAL MATERIAL (Max. 100 points)		12%	
a)	Preparation of a booklet/manual/videos to support teaching that covers at least 75% of the CU material		up to 7 per CU
b)	Development of other pedagogical material to support teaching		up to 3 per CU
c)	Development of b/e-learning activities and other pedagogical innovations		up to 4 per CU
2.3 OTHER PEDAGOGICAL ACTIVITIES (Max. 100 points)		10%	
a)	Guidance and monitoring of students in Degree Project/Internship		up to 2 each
b)	Guidance and monitoring of students in CTeSP Internship		up to 1 each
c)	Member of the Jury (not supervisor and not president) of Degree Project/Internship		up to 1 each
d)	Member of the Jury (not supervisor and not president) of CTeSP Internship		up to 1 each
e)	Pedagogical Training Course Instructor		up to 2 each
f)	Graduate of Pedagogical Training Courses		up to 1 each
g)	Organization of educational events		up to 2 each
h)	Other pedagogical activities		up to 1 each
3. OTHER ACTIVITIES RELEVANT TO THE INSTITUTION'S MISSION		20%	
3.1 ADMINISTRATIVE MANAGEMENT AND PARTICIPATION IN COLLEGIAL BODIES (Max. 100 points)		10%	
a)	Presidency of statutory management body		up to 5 per semester
b)	Department coordination or course coordination		up to 3 per semester
c)	Participation in management bodies, department coordination, course coordination and technical-scientific or pedagogical committees designated by the bodies		up to 2 per semester
d)	Participation in transversal services/units of the Higher Education Institution		up to 2 per semester
e)	Laboratory responsibility		up to 1 per semester
f)	Participation in juries of local access competitions, accreditations, recognition of skills, M23 tests		up to 2 for each

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g)	Participation in the Evaluation/Restructuring/Course Proposal Committee (CET, CTESP, Bachelor's Degree, Master's Degree, Postgraduate Degree)		up to 2 for each
h)	Other activities considered relevant		up to 2 for each
3.2 PARTICIPATION IN COMMUNITY RELATIONSHIP ACTIVITIES (Max. 100 points)		10%	
a)	Coordination of community relations activities		up to 2 for each
b)	Participation in community relations activities or promotion of courses/institution		up to 1 for each
c)	Participation in International Mobility programs (Ex: Erasmus)		up to 2 for each
d)	Elected member of institutional bodies, professional orders and technical-scientific associations		up to 1 for each
e)	Other participations		up to 1 for each
TOTAL		100%	

11. Complementary information to the Evaluation and Selection process.

11.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt

11.2. The minutes of the jury will be made available to applicants on request.

11.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.

11.4. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

12. The composition of the jury, is as follows:

President

Pedro Manuel Garcia Vieira Neto, Adjunct Professor and Director of the Barreiro Higher School of Technology, of the Polytechnic Institute of Setúbal, appointed under paragraph a) of paragraph 1 of article 23 of the ECPDESP.

Members of the jury

Cátia Luísa Santana Calisto Pesquita, Associate Professor at the Faculty of Sciences of the University of Lisbon;

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Isabel Sofia Sousa Brito, Coordinating Professor at the Higher School of Technology and Management at the Polytechnic Institute of Beja;

José António Moinhos Cordeiro, Coordinating Professor of the Higher School of Technology of Setúbal, of the Polytechnic Institute of Setúbal;

Maria Armada Simenta Rodrigues Grueau, Associate Professor at the Faculty of Science and Technology at Universidade Nova de Lisboa

Paulo Jorge Freitas de Oliveira Novais, Full Professor at the School of Engineering at the University of Minho.

13. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.
14. The present notice is published in the following:
 - a) In The 2nd series of the Diário da República;
 - b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
 - c) On the internet <https://euraxess.ec.europa.eu> in English;
 - d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English;

Polytechnic Institute of Setúbal,

The President,