

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Nursing.

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, it is made public that, by order of August 12, 2024, from Vice-President Pedro Miguel Pereira Salgado Ferreira, acting as a substitute for the President of the IPS, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The positions, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of Nursing, and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Health, situated on the Setubal Campus of the Polytechnic Institute of Setubal (Escola Superior de Saúde – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 2.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of July 1, altered in the Decreto-Lei nº 207/2009, of August 31, and in the Lei nº 7/2010, of May 13 (ECPDESP).
5. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
6. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.
7. Validity of the competition
 - a) The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.

Notice

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- b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

8. Application form:

- 8.1. Applications must be formalized by filling in the standard application form (form A), in paper form, written in Portuguese, available on the IPS website at:

https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672

- 8.2. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.

- 8.3. When formalizing the application (form A), must also be accompanied by two copies, in digital format (pendrive) containing the following documents:

- a) Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;
- b) Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;
- c) Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
- d) Work and proof of activities mentioned in the curriculum vitae.

- 8.4. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:

- a) By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas do Instituto Politécnico de Setúbal, Edifício da Escola Superior de Tecnologia de Setúbal, Campus

Notice

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do IPS, Estefanilha, 2910-761, Setúbal, until the deadline for submitting applications, valid for the date affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;

b) Delivered personally to the Divisão de Gestão de Pessoas of IPS, until the deadline for submitting applications;

8.5. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the evaluation grid approved by the jury of the respective competition, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the CV to the respective documents.

8.6. Failure to present the works and proof of activities mentioned in the curriculum vitae submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.

8.7. Applications sent by email are not accepted.

8.8. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.

8.9. False statements will be punished under the law.

9. Selection and ranking criteria:

Each member of the panel individually assigns to each candidate a quantitative classification in each criterion, taking into account the evaluation grid where the maximum scores to be attributed to each item of each criterion were defined. Based on this classification, each member of the panel organizes the candidates, with the vote of each member of the panel justified based on the respective ranking carried out individually.

The provisional final classification list contains the final quantitative classifications of each candidate, on a scale of 0 to 100 points, which results from the simple average of the quantitative scores obtained in each of the evaluation criteria by each member of the jury, considering them approved those who obtain a final classification greater than or equal to 50 points will receive absolute merit.

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10. Evaluation grid:

I - PERFORMANCE TECHNICAL-SCIENTIFIC AND PROFESSIONAL DO CANDIDATE (weighting 40%) Analysis of the works and activities constants of CV, namely:		
1) Production scientific and disclosure [18] bridge maximum		
a. Scientific publications	1 point/ each article in an indexed journal, Q1/Q2	3
	0.75 points article published in indexed journal, Q3/Q4	1.5
	0.5 points / articles in indexed journals with review	1
	0.5 points / articles in proceedings books of international or national conferences with review	1
	0.25 points / abstracts in proceedings books of international or national conferences with review	0.5
	1.5 points / authorship of a book or eBook	1.5
	1 point /co-authorship of book	1
	0.5 points/chapter in collective work with revision	1
	0.75 for coordination/organization of book/eBook	1
b. Communications and conferences at national and international congresses	0.3 points/ each per invitation	3
	0.25 points/ each per submission	1
c. Poster presentation	0.25 points/ each	1
d. Activities to disseminate science and technology, including in the media, on scientific topics	0.25 points/ each	1.5
2) Guidance of works academics completed in the area scientific the contest [5]		
a. Guidance of monographs/projects of course/ works of investigation	0.25 points/each	2
b. Guidance of dissertation/ internship/project of master's degree	0.5 points/each	2
c. Co-orientation of dissertation/ internship/project master's degree	0.25 points/each	1
3) Arbitration technical-scientific [9]		
a. Participation in jury of evidence scientific and assignment of title of specialist, as president or member	0.5 points/ degree Teacher or title of specialist	2
b. Participation in jury of evidence scientific and assignment of title of specialist, as arguer	1 points/ degree Teacher or title of specialist	2
c. Participation in commissions as expert	0.5 points/participation/ year	1
d. Participation in commission of event technical-scientific, organizer and/or scientific	0.25 points/ commission/ year or task	2
e. Participation in jury of event technical-scientific	0.25points/ commission/ year or task	1
f. Participation in magazine indexed (editorial board, revision)	0.25 points / year full/ revision	1
4) Activities R&D [6]		
a. Coordination and dynamization from the activity deinvestigation	1 points/coordination project completed	4
b. Participation in projects of investigation hear development	0.75 points/each participation	1.5

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c. Member of unit/center of investigation	0.5 points/shareintegrated	0.5
5) Experience professional with relevance to the area [2]		
a. Experience clinic	0.25 points/year	2
II - CAPACITY PEDAGOGICAL OF THE CANDIDATES (weighting 45%)Analysis from the quality and extension from the your practice pedagogical previous, namely:		
1) Teaching activity and pedagogical performance [28] pont maximum		
a. Units curricular taught and to the modalities of classes ministered, us several cycles of study	0.2 points /UC	2
	0.02 points/ classes theoretical	2
	0.02 points/ Problem-based learning, seminars	2
	0.02 points/ classes OT	2
	0.01 points/ classes TP and P	2
b. Methodologies of teaching-learning and of assessment used and evaluated	Justification from the use /0.25pointseach	3
	Assessment from the usage/0.25pointseach	2
c. Assessment of teaching ministered in Institutions of Teaching Superior and in the area Nursing	0.5 points/ inquiry >4 (good and top) /year/UC	2
d. Responsibility of units curricular	0.25 points /UC ≤ 8 ECTS	3
	0.5 points /UC> 8 ECTS/year	2
e. Supervision and guidance of teaching clinical and internships curricular	0.5 points each UC of EC/Internship	4
f. Guidance of projects of students incontext clinical, including Nursing Journal Club	0.2 points/project	2
2) Experience in the production of material didactic and of implementation of techniques and methods practical innovative of support to the teaching[5]		
a. Publication of material pedagogical related with the teaching in the area Nursing (in paper or digital format, e-book, audiobook and videobook, with ISBN or doi)	1 point/each	2
b. Construction of materials pedagogical (in format paper or digital, e-book, audiobook and videobook, with ISBN or doi)	0.5 points / basis in the UC	1.5
c. Participation in activities of pedagogical innovation	0.5 points/innovation founded	1.5
3) Training/updating pedagogical [5]		
a. Activities of appreciation in the area pedagogical	0.25 points/ activity founded	2.5
b. Participation in educational events/activities	0.25 points/event/activity founded	2.5
4) Program to one unit curriculumnodescope from the area disciplinary of Nursing [7]		
a. Definition of the results expected	1.5 points / formulation of the objectives of learning and relationship with skills and contents	1.5
b. Estrategias pedagogical	1.5 points / definition of the strategies and adequacy to the objectives/results and skills	1.5
c. Ddiscrimination and justification of contents	1 point / structuring of the contents and adequacy to the objectives/results	1
d. Ddistribution of the times of contact	0.75 points / planning of the hours of contact, typologies and distribution of the schedule	0.75
e. Process of assessment	1point/ definition of the strategies of assessment continuous and in examination, suitability to the results expected	1
f. References bibliographical	0.25 points / relevance, current affairs and relationship with contents	0.25

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g. Development of skills (including research) by the students, note your scope	1 point / reference systematic the adequacy to the skills involvement of the students in activity scientific	1
III - Others activities relevant to the mission of IPS what there are been developed for the candidate (weighting 15%)		
1) Activities of extension community [7]		bridge maximum
a. Participation in/dynamization of partnerships with organizations having as objective the transfer of knowledge	0.5 points/ project with partners	2
	0.25 points /activities with partners	

11. Complementary information to the Evaluation and Selection process.

- 11.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt
- 11.2. The minutes of the jury will be made available to applicants on request.
- 11.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.
- 11.4. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

12. The composition of the jury, is as follows:

President

Madalena Ramos Lopes Gomes da Silva, Coordinator Professor at Higher School of Health of the Polytechnic Institute of Setúbal, appointed under a) of paragraph 1 of article 23 of the ECPDESP.

Members of the jury

Helena da Conceição Borges Pereira Catarino, Coordinator Professor at the Higher School of Health of the Polytechnic Institute of Leiria;

Sandra Maria Miranda Xavier da Silva, Coordinator Professor at the Higher School of Nursing of Lisbon;

Adriano de Jesus Miguel Dias Pedro, Coordinator Professor at Higher School of Health of the Polytechnic Institute of Portalegre;

Ana Paula Gato Polido Rodrigues Polido, Coordinator Professor at the Higher School of Health of the Polytechnic Institute of Setúbal;

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Lucília Rosa Mateus Nunes, Head Coordinator Professor at the Higher School of Health of the Polytechnic Institute of Setúbal.

13. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.
14. The present notice is published in the following:
- a) In The 2nd series of the Diário da República;
 - b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
 - c) On the internet <https://euraxess.ec.europa.eu> in English;
 - d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English;

Polytechnic Institute of Setúbal

The President,