

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Physiotherapy

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, by order of the President dated February 18, 2025, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of Physiotherapy and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Health, situated on the Setubal Campus of the Polytechnic Institute of Setubal (Escola Superior de Saúde – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 1
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of 1 de julho, altered in the Decreto-Lei nº 207/2009, of 31 de agosto, and in the Lei nº 7/2010, of 13 de maio (ECPDESP).
5. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
6. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.
7. Validity of the competition
 - a) The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.

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- b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

8. Application form:

- 8.1. Applications must be formalized by filling in the standard application form (form A), in paper form, written in Portuguese, available on the IPS website at:

<https://ips.pt/conhecer/organizacao/gestao-pessoas/recrutamento/pessoal-docente/>

- 8.2. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.

- 8.3. When formalizing the application (form A), must also be accompanied by two copies, in digital format (pendrive) containing the following documents:

- a) Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;
- b) Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;
- c) Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
- d) Work and proof of activities mentioned in the curriculum vitae.

- 8.4. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:

- a) By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas do Instituto

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Politécnico de Setúbal, Edifício da Escola Superior de Tecnologia, Campus do IPS, Estefanilha, 2910-761, Setúbal, until the deadline for submitting applications, valid for the date affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;

b) Delivered personally to the Human Resources Department of IPS, until the deadline for submitting applications;

8.5. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the evaluation grid approved by the jury of the respective competition, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the *curriculum vitae* to the respective documents.

8.6. Failure to present the works and proof of activities mentioned in the *curriculum vitae* submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.

8.7. Applications sent by email are not accepted.

8.8. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.

8.9. False statements will be punished under the law.

9. Selection and ranking criteria:

Based on the evaluation grid drawn up and approved, each member of the jury will assess the applications, giving a quantitative classification to each one. Should any significant differences be observed between the scores proposed by the members of the jury, the President of the jury will ensure that these are not the result of different application of the evaluation criteria. The applications will then be ranked based on the value resulting from the simple average of the scores awarded by each member of the jury (from 0 to 100). This will determine the score for each candidate and the respective final ranking, with approval on absolute merit for candidates who obtain an overall score equal to or higher than 50 points.

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If candidates have the same final score, the following tie-breaking criteria will be applied successively:

- 1) Best overall score obtained in the Technical-Scientific and Professional Performance dimension;
- 2) Best overall score obtained in the Pedagogical Capacity dimension;
- 3) Best overall score obtained in the criterion “Scientific production in the last 5 years”.

When applying these criteria, the maximum limits resulting from the application of the final classification formula will not be considered.

10. Evaluation grid:

Weighting	Dimensions	Criteria	Maximum score
45%	Technical, Scientific and Professional Performance	a) Academic Training	
		i. Doctorate Degree in Physiotherapy or Related Field and Degree in Physiotherapy	30
		ii. Specialist title in Physiotherapy under Decree-Law no. 206/2009, of 31 August	20
		Subtotal 1	30.0
		b) Coordination and participation in research projects in the last 5 years	
		i. Participation in a funded research project as principal investigator, in the disciplinary area or related to the competition.	0.5 points per month
		ii. Participation in funded research projects as a team member, in the disciplinary area or related to the competition.	0.25 points per month
		Subtotal 2	10.0
		c) Scientific production in the last 5 years	
		i. Scientific articles published in journals indexed to SCOPUS' SCiVerse as document type = article or document type = review, Quartile 1 or 2, relevant to the disciplinary area or related area of the competition	4 points/ each scientific article

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		ii. Scientific articles published in journals indexed to SCOPUS' SCiVerse as document type = article or document type = review, Quartile 3 or 4, relevant to the disciplinary area or related area of the competition	2 points/ each scientific article	
		iii. Published book relevant to the disciplinary area or related area of the competition, subject to arbitration by a publisher in the area	4 points/ each published book subject to arbitration	
		iv. Chapter of a published book relevant to the disciplinary area or related area of the competition, subject to arbitration by a publisher in the area	3 points/ published book chapter subject to arbitration	
		Subtotal 3		25.0
		d) Disclosure of research activity at scientific events in the last 5 years		
		i. Publication in conference proceedings indexed in SCOPUS's SCiVerse as document type = article or document type = review, with relevance to the disciplinary area or related area of the competition	1 point/ each publication in indexed conference proceedings	
		ii. Communication or poster at a scientific meeting or international seminar.	0.5 points/each communication or poster at a conference, scientific meeting or international seminar	
		iii. Communication or poster at a scientific meeting or national seminar.	0.25 points/each communication or poster at a conference, scientific meeting or national seminar	
		iv. Participation in scientific committees of conferences and other scientific events, relevant to the disciplinary area or related area of the competition.	1 point/each	

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	v. Participation in organizing committees for conferences and other scientific events, relevant to the disciplinary area or related to the competition.	0.5 points/each	
	vi. Awards and distinctions of a scientific nature, relevant to the disciplinary area or related area of the competition	0.5 points/each	
	Subtotal 4		5.0
	e) Arbitration activities, scientific guidance and academic juries		
	i. Supervision or co-supervision of completed doctoral theses.	5 points/ each	
	ii. Supervision or co-supervision of completed dissertations, projects or final master's degree reports.	3 points/ each	
	iii. Participation in doctoral juries as an examiner.	4 points/ each	
	iv. Participation in master's degree juries as an examiner;	2 points/ each	
	v. Participation in juries to award the title of specialist.	2 points/ each	
	vi. Member of the Editorial Board of a journal indexed in the SCOPUS SCiVerse	5 points/ each	
	vii. Review of scientific articles submitted to journals indexed to SCOPUS' SCiVerse as document type = article or document type = review, Quartile 1 or 2, with relevance to the disciplinary area or related area of the competition.	1 point/ each	
	viii. Review of scientific articles submitted to journals indexed to SCiVerse of SCOPUS as document type = article or document type = review, Quartile 3 or 4, with relevance to the disciplinary area or related area of the competition.	0.5 points/ each	
	Subtotal 5		20.0

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		g) Contribution of the scientific activity developed to the performance of the function for which you are applying		
		i. Critical reflection made by the candidate about the contribution of the scientific activities developed, for the performance of the function for which he/she is applying.	Scale from 0 to 10 points	
		Subtotal 6		10.0
		Subtotal A		100.0
45%	Pedagogical Capacity	a) Teaching Service and UC Responsibility		
		i. Responsibility for a curricular unit (not repeated), in a degree course, in the area for which the competition is open.	10 points/ each curricular unit	
		ii. Teaching of curricular units (not repeated), in a degree course, in the area for which the competition is open.	5 points/each curricular unit	
		iii. Responsibility for a curricular unit (not repeated), in a master's or doctoral course.	15 points/ each curricular unit	
		iv. Teaching of complete curricular units (not repeated), in a master's or doctoral course.	10 points/ each curricular unit	
		v. Collaboration, as a guest, in teaching a curricular unit/seminar, in a master's or doctoral course	6 points/ participation	
		vi. Experience as a trainer in non-degree courses in the field of physiotherapy	2 points/ per course	
		vii. Guidance for students enrolled in courses taught at HEIs in a clinical context.	1 point/student	
		Subtotal 7		70.0
		b) Pedagogical and Technical-Scientific Update		
		i. Frequency of training activities in the area of physiotherapy (Courses, conferences, seminars, etc.);	0.5 points for each training action.	
		Subtotal 8		20.0
		c) Contribution of the pedagogical activities developed for the performance of the function for which you are applying.		

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		i. Critical reflection carried out by the candidate on the contribution of the pedagogical activities developed, for the performance of the function for which he/she is applying.	Scale from 0 to 10 points	
		Subtotal 9		10.0
		Subtotal B		100.0
10%	Organizational	a) Participation in the structure and activities of scientific, pedagogical or institutional management of higher education institutions		
		i. Holding management positions and positions in management bodies of higher education institutions	2.5 points/ each year	
		ii. Participation in structures, committees, working groups, among others, formally constituted in a higher education institution	2.5 points/ each participation	
		Subtotal 10		10.0
		b) Participation in the structure and activities of scientific, pedagogical or institutional management of other institutions		
		i. Holding management positions and positions in management bodies of professional structures in the area of Physiotherapy	5 points/ each year	
		ii. Participation in formally constituted bodies, committees, working groups, among others, relevant to the area of the competition;	2.5 points/ each participation	
		Subtotal 11		20.0
		c) Participation in dissemination activities, knowledge or technology transfer		
		i. Participation in dissemination activities/seminars/workshops for knowledge or technology transfer, aligned with the scientific activity produced by the candidate, contributing to the mission of the HEIs.	5 points/activity	
		Subtotal 12		60.0
		d) Contribution of the activities referred to in the previous paragraphs to the performance of the role for which you are applying.		

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		i. Critical reflection made by the candidate on the contribution of the activities referred to in the previous paragraphs, to the performance of the role for which he/she is applying.	Scale from 0 to 10 points	
		Subtotal 13		10.0
		Subtotal C		100.0
		TOTAL POINTS		100.0

11. Complementary information to the Evaluation and Selection process.

- 11.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt
- 11.2. The minutes of the jury will be made available to applicants on request.
- 11.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.
- 11.4. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

12. The composition of the jury, is as follows:

President

António Manuel dos Reis Marques, Coordinating Professor of School of Health, of Polytechnic Institute of Setúbal, named as President of the Jury under paragraph a) of nº 1 of Article 23º of ECPDESP.

Members of the jury

Andreia Raquel Santos Noites Soares de Pinho, Coordinating Professor at the Higher School of Health of the Polytechnic Institute of Porto;

Alda Sofia Pires de Dias Marques, Principal Coordinating Professor at the Higher School of Health of the University of Aveiro;

Carmen Sofia Frade Caeiro, Coordinating Professor at the Higher School of Health of the Polytechnic of Setúbal;

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Eduardo José Brazete Carvalho Cruz, Coordinating Professor at the Higher School of Health of the Polytechnic of Setúbal;

Nuno do Carmo Antunes Cordeiro, Coordinating Professor at the Dr. Lopes Dias Higher Education School of the Polytechnic Institute of Castelo Branco.

13. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.
14. The present notice is published in the following:
- a) In The 2nd series of the Diário da República;
 - b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
 - c) On the internet <https://euraxess.ec.europa.eu> in English;
 - d) On the IPS website at <https://ips.pt/> in Portuguese and English;

Polytechnic Institute of Setúbal,

The Vice President, serving in the absence of the President,