

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Technology and Industrial Organization – Equipment Management disciplinary group

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of February 18, 2011, it is made public that, by my order dated May 26, 2025, and by order of Vice-President, dated July 24, 2025, on a substitute basis, which authorized the position, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of Technology and Industrial Organization – Equipment Management disciplinary group, and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Technology of Setúbal, situated on the Setubal Campus of the Polytechnic Institute of Setubal (Escola Superior de Tecnologia de Setúbal – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 1.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of July 1, altered in the Decreto-Lei nº 207/2009, of August 31, and in the Lei nº 7/2010, of May 13 (ECPDESP).
5. Salary position (article 35, nº 1, ECPDESP) – “The salary regime applicable to career teachers and teaching staff hired outside their career is set out in a specific diploma.” — Decree-Law no. 408/89, 18 November, amended by Decree-Law no. 76/96, 18 June, Decree-Law no. 124/99, 20 April, and Decree-Law no. 373/99, 18 September.
6. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
7. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;

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- b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.

8. Validity of the competition

- a) The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.
- b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

9. Application form:

- 9.1. Applications must be formalized by filling in the standard application form (form A), in paper form, written in Portuguese, available on the IPS website at:

https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672

- 9.2. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.

- 9.3. When formalizing the application (form A), must also be accompanied by two copies, in digital format (pendrive) containing the following documents:

- a) Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;
- b) Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;
- c) Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
- d) Work and proof of activities mentioned in the curriculum vitae.

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9.4. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:

- a) By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas do Instituto Politécnico de Setúbal, Edifício da Escola Superior de Tecnologia de Setúbal, Campus do IPS, Estefanilha, 2910-761, Setúbal, until the deadline for submitting applications, valid for the date affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;
- b) Delivered personally to the Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas of IPS, until the deadline for submitting applications;

9.5. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the evaluation grid approved by the jury of the respective competition, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the CV to the respective documents.

9.6. Failure to present the works and proof of activities mentioned in the curriculum vitae submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.

9.7. Applications sent by email are not accepted.

9.8. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.

9.9. False statements will be punished under the law.

10. Selection and ranking criteria:

Based on the unanimously approved scorecard, each member of the panel individually evaluates and ranks the candidates. Based on this evaluation, each member of the jury orders the candidates, proceeding to the final ranking with successive votes for first place, second place, and so on until the list of candidates is exhausted. Each jury member's vote is justified

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based on their individual ranking. This results in the final ranking of the candidates. The final score to be awarded to each candidate (from 0 to 100 points) will be the result of the simple average of the scores awarded by each jury member. If the score calculated in the previous point does not respect the final ranking obtained, the evaluation and ranking of these candidates will be carried out, based on the scorecard, jointly and consensually among the jury members. This will determine each candidate's score and respective final classification, with approval based on absolute merit for candidates who obtain an overall score equal to or greater than 50 points.

11. Evaluation grid:

Criteria		Weighting	Score for each element
1. Technical-Scientific and Professional Performance relevant to the subject area (*)		50%	
1.1 Research and Development Projects (Max. 100 points)		10%	
a)	Responsible for projects with evaluation and external funding (e.g. FCT; European projects)		up to 40
b)	Responsible for other projects (academic or professional)		up to 20
c)	Collaborator on projects with evaluation and external funding (e.g. FCT; European projects)		up to 15
d)	Collaborator on other projects		up to 10
1.2 Scientific publications and patents (Max. 100 points)		10%	
a)	Author or co-author of a book or chapter of a technical-scientific book		up to 15
b)	Publication of articles in international scientific journals indexed in Web of Science, SCOPUS, or equivalent		up to 15
c)	Publication of technical-scientific articles in other peer-reviewed journals		up to 10
d)	Publication of technical-scientific articles in proceedings of international conferences with refereeing		up to 10
e)	Publication of technical-scientific articles in proceedings of national conferences with refereeing		up to 10
f)	Registered patents or prototypes		up to 15
1.3 Communications at technical-scientific events (Max. 100 points)		6%	
a)	Communications at international technical-scientific events		up to 10
b)	Communications at national technical-scientific events		up to 10

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1.4 Technical-scientific organization (Max. 100 points)		6%	
a)	Full Member of scientific units/groups funded by FCT/year		up to 2/year
b)	Review of articles in international or national journals		up to 20
c)	Member of scientific committees of international or national technical-scientific congresses/seminars		up to 15
d)	Member of organizing committees for international or national technical-scientific congresses/seminars		up to 15
1.5 Supervision/co-supervision of theses/dissertations/reports leading to an academic degree (Max. 100 points)		6%	
a)	Supervision and co-supervision of Doctoral Theses (completed)		up to 25
b)	Supervision and co-supervision of Doctoral Theses (ongoing)		up to 5
c)	Supervision and co-supervision of Dissertations/Projects/Master's Internships (completed)		up to 10
1.6 Participation in academic examination panels (Max. 100 points)		6%	
a)	PhD Thesis Arguer		up to 20
b)	Expert Evidence Argumentant		up to 15
c)	Dissertation/Project/Master's Internship Arguer		up to 10
d)	Member of the Doctoral Jury		up to 15
e)	Member of the Expert Test Jury		up to 10
f)	Member of the Master's Dissertation/Project/Internship Jury		up to 5
1.7 Professional activities relevant to the subject area (Max. 100 points)		6%	
a)	Provision of services abroad, studies/projects or opinions prepared		up to 15
b)	Professional experience in relevant activity in the area outside of academia/year		up to 15
2. Pedagogical Capacity		40%	
2.1 Teaching (Max. 100 points)		25%	
a)	Effective teaching experience in higher education (polytechnic or university) / year		up to 10
b)	Responsible for Curricular Units in the disciplinary area		up to 10
c)	Number of distinct Curricular Units taught in the subject area		up to 5
2.2 Teaching material (Max. 100 points)		10%	
a)	Preparation of teaching support materials covering at least 75% of the subject matter of the course		up to 20

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b)	Development of b/e-learning activities and other pedagogical innovations		up to 15
2.3 Other pedagogical activities (Max. 100 points)		5%	
a)	Guidance and monitoring of students in undergraduate or CTeSP Project/Internship		up to 10
b)	Member of the Project/Internship Jury for Undergraduate or CTeSP		up to 5
c)	Trainer/Trainee of Pedagogical Training Courses		up to 5
d)	Organization of educational events		up to 10
e)	Other Relevant Activities		up to 5
3. Other activities relevant to the IPS mission		10%	
3.1 Administrative management and participation in collegiate bodies (Max. 100 points)		5%	
a)	Presidency of a statutory management body for a semester		up to 15
b)	Vice-president of a statutory governing body, Department President or Course Coordinator/Director per semester		up to 10
c)	Participation in management body, participation in department coordination, course coordination, per semester		up to 5
d)	Participation in technical-scientific or pedagogical committees designated by the bodies by committee		up to 5
e)	Laboratory responsibility / semester		up to 5
3.2 Participation in community relations activities (Max. 100 points)		5%	
a)	Participation in community relations activities relevant to the area		up to 10
b)	Participation in International Mobility programs as a teacher (Ex: Erasmus)		up to 10

(*) multiplied by a factor of 2 the score of the elements obtained in the last 5 years (elements of Criterion 1)

12. Complementary information to the Evaluation and Selection process.

12.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt

12.2. The minutes of the jury will be made available to applicants on request.

12.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.

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12.4. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

13. The composition of the jury, is as follows:

President

Ana Cristina Rodrigues Rolo Alves, Coordinating Professor at the Setúbal School of Technology, of the Polytechnic Institute of Setúbal, appointed under paragraph a) of paragraph 1 of article 23 of the ECPDESP.

Members of the jury

José Filipe Castanheira Pereira Antunes Simões, Coordinating Professor at the Setúbal School of Technology, Polytechnic Institute of Setúbal;

Maria Leopoldina Mendes Ribeiro de Sousa Alves, Coordinating Professor at the School of Technology and Management, Polytechnic Institute of Leiria;

Pedro Filipe do Carmo Cunha, Coordinating Professor at the Setúbal School of Technology, Polytechnic Institute of Setúbal;

Silvino Dias Capitão, Coordinating Professor with Agregation at the Coimbra School of Engineering, Polytechnic Institute of Coimbra;

Suzana Paula Gomes Fernando da Silva Lampreia, Frigate Captain, Professor at the Naval School of the Portuguese Navy.

14. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.

15. The present notice is published in the following:

- a) In The 2nd series of the Diário da República;
- b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
- c) On the internet <https://euraxess.ec.europa.eu> in English;
- d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English;



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Polytechnic Institute of Setúbal

The President