

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Electronic and Telecommunications.

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, it is made public that, by order of the President dated February 14, 2025, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The positions, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of Electronic and Telecommunications, and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Technology of Setúbal, situated on the Setubal Campus of the Polytechnic Institute of Setubal (Escola Superior de Tecnologia de Setúbal – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 1.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of July 1, altered in the Decreto-Lei nº 207/2009, of August 31, and in the Lei nº 7/2010, of May 13 (ECPDESP).
5. Salary position (article 35, nº 1, ECPDESP) – “The salary regime applicable to career teachers and teaching staff hired outside their career is set out in a specific diploma.” — Decree-Law no. 408/89, 18 November, amended by Decree-Law no. 76/96, 18 June, Decree-Law no. 124/99, 20 April, and Decree-Law no. 373/99, 18 September.
6. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
7. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;

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- b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.

8. Validity of the competition

- a) The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.
- b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

9. Application form:

- 9.1. Applications must be formalized by filling in the standard application form (form A), in paper form, written in Portuguese, available on the IPS website at:

https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672

- 9.2. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.

- 9.3. When formalizing the application (form A), must also be accompanied by two copies, in digital format (pendrive) containing the following documents:

- a) Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;
- b) Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;
- c) Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
- d) Work and proof of activities mentioned in the curriculum vitae.

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9.4. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:

- a) By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas do Instituto Politécnico de Setúbal, Edifício da Escola Superior de Tecnologia de Setúbal, Campus do IPS, Estefanilha, 2910-761, Setúbal, until the deadline for submitting applications, valid for the date affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;
- b) Delivered personally to the Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas of IPS, until the deadline for submitting applications;

9.5. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the evaluation grid approved by the jury of the respective competition, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the CV to the respective documents.

9.6. Failure to present the works and proof of activities mentioned in the curriculum vitae submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.

9.7. Applications sent by email are not accepted.

9.8. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.

9.9. False statements will be punished under the law.

10. Selection and ranking criteria:

Based on the approved grid, each member of the jury individually evaluates and classifies the candidates.

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In the technical-scientific and professional performance dimension, the score for elements obtained in the last 5 years will be at least twice as high as the score given for elements relating to previous years.

Based on this evaluation, each member of the jury proceeds to order the candidates, proceeding to the final ordering with successive votes for first place, second place, etc., with the vote of each member of the jury justified based on the respective ordering carried out individually. In this way, the final ranking of candidates is obtained.

As for the final score to be awarded to candidates (from 0 to 100 points), it will be the one that results from the simple average of the scores awarded by each member of the jury.

If the score calculated in the previous point does not respect the final order obtained, the candidates will be evaluated and classified jointly and by consensus among the members of the jury, based on the grid.

In this way, each candidate's score will be obtained, and the respective final ranking will be obtained, with approval on absolute merit for candidates who obtain an overall score equal to or greater than 50 points.

11. Evaluation grid:

Criteria		Weighting	Score for each element
1. Technical-Scientific and Professional Performance with relevance in the area disciplinary		50%	
1.1 Research and Development Projects (Max. 100 points)		10%	
a)	Responsible for an international project with external financing		up to 75
b)	Responsible for national project with external financing		up to 65
c)	Responsible for other projects with institutional approval		up to 50
d)	International project collaborator with external funding		up to 60
e)	National project collaborator with external funding		up to 50
f)	Collaborator on other projects with institutional approval		up to 40
1.2 Scientific publications and patents (Max. 100 points)		10%	
a)	Author or co-author of a technical-scientific book		up to 30
b)	Author or co-author of a technical-scientific book chapter		up to 20
c)	Editor or co-editor of technical-scientific book, including conference proceedings		up to 10
d)	Publication of articles in an international scientific journal (Quartile 1)		up to 25

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e)	Publication of articles in an international scientific journal (Quartile 2)		up to 20
f)	Publication of technical-scientific articles in other refereed journals		up to 10
g)	Publication of technical-scientific articles in conference proceedings international arbitration		up to 8
h)	Publication of technical-scientific articles in proceedings of national congresses with arbitration		up to 3
i)	Registered patents		up to 25
1.3 Communications at scientific events (Max. 100 points)		5%	
a)	Communications at international scientific events		up to 15
b)	Communications at national scientific events		up to 10
1.4 Technical-scientific organization (Max. 100 points)		5%	
a)	Effective member of externally funded scientific units/groups/year		up to 30
b)	Review of articles in international journals		up to 25
c)	Review of articles in national magazines		up to 15
d)	Member of scientific committees of international technical-scientific congresses/seminars		up to 20
e)	Member of scientific committees for congresses/technical seminars national scientists		up to 10
f)	Member of organizing committees for international technical-scientific congresses/seminars		up to 25
g)	Member of organizing committees for national technical-scientific congresses/seminars		up to 15
1.5 Supervision/co-supervision of theses/dissertations/reports leading to academic degree (Max. 100 points)		10%	
a)	Supervision or co-supervision of PhD Theses (completed)		up to 60
b)	Supervision or co-supervision of PhD Theses (ongoing)		up to 45
c)	Supervision or co-supervision of Master's Dissertations/Project/Internship (completed)		up to 40
d)	Supervision or co-supervision of Master's Dissertations/Project/Internship (ongoing)		up to 30
1.6 Participation in academic exam juries (Max. 100 points)		5%	
a)	Doctoral Thesis Defender		up to 40
b)	Master's Dissertation/Project/Internship Defender		up to 30
c)	Expert Test Arguer		up to 20
d)	Member of the PhD Jury		up to 30
e)	Member of the Master's Dissertation/Project/Internship Jury		up to 20
f)	Member of the Specialist Test Jury		up to 10
1.7 Activities of a professional nature with relevance to the disciplinary area (Max. 100 points)		5%	
a)	Participation in Services Provided Abroad, studies/projects or opinions prepared, with external financing		up to 60

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b)	Professional experience in a relevant activity in an area outside the academic field/year		up to 40
2. Pedagogical Capacity		40%	
2.1 Teaching (Max. 100 points)		20%	
a)	Effective teaching experience in higher education (polytechnic or university)/year		up to 25
b)	Number of distinct Curricular Units taught in the subject area		up to 20
c)	Responsible for different Curricular Units in the subject area		up to 25
2.2 Teaching material (Max. 100 points)		10%	
a)	Preparation of pedagogical material to support teaching that covers at least 75% of the UC material		up to 25
2.3 Other educational activities (Max. 100 points)		10%	
a)	Guidance and monitoring of students in Project/Internship Degree or CTESP		up to 15
b)	Member of the Degree Project/Internship Jury or CTESP		up to 8
c)	Trainer in Pedagogical Training Courses		up to 15
d)	Studying in Pedagogical Training Courses		up to 8
3. Other activities relevant to the IPS mission		10%	
3.1 Administrative management and participation in collegiate bodies (Max. 100 points)		6%	
a)	Effective member of statutory bodies by election and other positions by appointment, per semester		up to 13
b)	Course Coordination (CET, CTESP, Bachelor's Degree, Master's Degree, Postgraduate degree), in the field of competition, or department coordination, per semester.		up to 13
c)	Participation in management body, participation in department coordination, course coordination, per semester		up to 10
d)	Participation in juries of local access competitions, accreditations, tests M23.		up to 10
e)	Participation in the Evaluation/Restructuring/Course Proposal Committee (CET, CTESP, Bachelor's Degree, Master's Degree, Postgraduate Degree).		up to 10
3.2 Participation in community relations activities (Max. 100 points)		4%	
a)	Participation in community relations or outreach activities of the institution.		up to 5
b)	Participation in International Mobility programs as a teacher (Ex: Erasmus)		up to 15

12. Complementary information to the Evaluation and Selection process.

12.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt

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12.2. The minutes of the jury will be made available to applicants on request.

12.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.

12.4. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

13. The composition of the jury, is as follows:

President

Célio Gabriel Figueiredo Pina, Coordinating Professor of the School of Technology of Setúbal, of the Polytechnic Institute of Setúbal, appointed under paragraph a) of paragraph 1 of article 23 of the ECPDESP.

Members of the jury

Filipe Duarte dos Santos Cardoso, Coordinating Professor of the Higher School of Technology of Setúbal, of the Polytechnic Institute of Setúbal;

Maria do Rosário Alves Calado, Associate Professor with Aggregation of the Faculty of Engineering of the University of Beira Interior;

Paula Maria Garcia Louro, Coordinating Professor with Aggregation of the Instituto Superior de Engenharia de Lisboa, of the Instituto Politécnico de Lisboa;

Rafael Ferreira da Silva Caldeirinha, Principal Coordinating Professor of the Higher School of Technology and Management of the Polytechnic Institute of Leiria;

Tito Gerardo Batoreo Amaral, Coordinating Professor at the Setúbal Higher School of Technology, at the Polytechnic Institute of Setúbal.

14. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.

15. The present notice is published in the following:

- a) In The 2nd series of the Diário da República;
- b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;

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- c) On the internet <https://euraxess.ec.europa.eu> in English;
- d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English;

Polytechnic Institute of Setúbal

The Vice President, serving in the absence of the President